



Exail Robotics Belgium – Accounts payable specialist

Your responsibilities

Are you the 'missing link' in our finance department? Due to the strong growth of our company, we wish to expand our team with an Accounts Payable colleague.

Your responsibilities:

- You check incoming invoices and coordinate them with the relevant department
- You book the invoices on the correct cost centers and general ledger accounts
- You book the invoices and match them with the purchase order
- You are responsible for the creation of suppliers
- You are responsible for following up and reconciling payment reminders and outstanding suppliers
- You act as the first point of contact for suppliers and internal services such as production, warehouse and purchasing
- You book account statements daily to have a correct cash position
- You assist during the monthly closings
- You assist with the annual audit
- You help with ad hoc projects such as digitization and implementation of the new ERP system

Your talents and skills

- You obtained at least a Bachelor's degree in accountancy (or other financial direction)
- You are (obviously) strong in numbers, analytical, accurate and result-oriented
- Deadlines are more motivating for you
- You like a pleasant, collegial working atmosphere and you are happy to contribute to it yourself
- You are communicative, which makes it easy to consult with other departments
- In addition to being a doer, you are also a thinker (alert and efficiency seeker)
- You express yourself easily in English. Mastery of the French language is certainly an added value

Our offer to you?

In addition to an attractive salary package supplemented with many benefits and respect for work-life balance, we at Exail also guarantee:

- modern and fine work location in Ostend
- company that has attention for personal development of employees
- job with a high dose of independence

- growing environment and dynamics
- 12 ADV days (for full-time employment)

The Exail Robotics Belgium team is eager to meet you.

<https://www.exail.com/>